



EMPLOYMENT OPPORTUNITY

Executive Director

The Board of Directors is seeking qualified applicants for the position of Executive Director. The Executive Director is responsible for providing visionary leadership to and for the Association, encouraging strategic and long-term thinking that promotes public utility district services. In this capacity, leadership is a shared function with the members where effective facilitation is required. The Executive Director will further be required to build coalitions, both within the membership and with external stakeholders. He/she will serve as the “face” of the Association providing vision, support and management of the WPUDA.

Internally, the Executive Director must be first and foremost an effective steward of the Association’s resources – personnel, financial and political capital. S/he must be a strong manager and team leader who equips and empowers her/his staff to effectively accomplish their objectives and fulfill their professional responsibilities – individually and collectively. It is also expected that the Executive Director will be a strong and active listener as well as a trust builder, fostering unity within the membership and effective staff utilization and development.

Desired Qualifications

- At minimum, a bachelor’s degree in public administration, business administration, or related field, or the equivalent combination of education and experience that demonstrates the characteristics, qualifications and knowledge required to meet the desired roles and responsibilities. Relevant experience of 5-10 years and increasing responsibility is required. Prior association experience is desirable.
- Previous experience or knowledge of publicly owned utilities and/or working with elected officials is desirable.
- Ability to communicate technical and complex subjects (i.e. energy, water and wastewater, and telecommunications) to varying audiences.
- Strong written, oral and interpersonal communication skills are required.
- Key strengths include ethics, integrity, and proven leadership.
- Ability to formulate and coordinate association positions on state, regional and national issues of interest to the Association, and to lobby those positions.

- Ability to establish and maintain working relationships with other groups.
- Knowledge of the Northwest political landscape, its people, its issues, and its manner of solving problems.
- Frequent travel is required.

Salary and Benefits

- The salary range for this position is \$135,000 - \$185,000. DOQ.
- The Association offers an excellent benefits package that includes medical, dental, vision, a generous retirement plan, paid vacation and sick leave, and eleven paid holidays annually.
- Vehicle provided.

About Us

The Washington Public Utility Districts Association is a non-profit government relations and service organization with a staff of nine who operate in a team environment that emphasizes personal initiative and mutual support. The association represents 27 PUDs and one Joint Operating Agency serving approximately 1.7 million people with electric, water, sewer, and telecommunications services in the State of Washington.

We are an equal opportunity employer.

Information and Application Procedure

Please submit a letter of interest and resume via U.S. Postal Service only to Jenny Keeseey, Director of Member Services & Administration, PO Box 6539, Olympia, WA 98507. Interested parties may call 360-741-2678 with questions.

**First review of resumes is Wednesday, March 3, 2010.
Position is open until filled**