



## Construction Inspector

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**Job Title:** Construction Inspector  
**Reporting To:** Sr Construction Manager  
**Department:** Construction/Engineering  
**Job Type:** Full-Time / Hourly  
**Pay Range:** \$28.98 - \$40.00 per hour, depending on experience and qualifications  
**Benefits:** Excellent benefit package including retirement, medical/dental insurance, and PTO  
**Location:** Poulsbo, WA + travel within Kitsap County  
**Schedule:** Monday – Thursday 6:30 AM – 5:00 PM  
**Updated:** April 12, 2023

### **Job Summary:**

The Construction Inspector is responsible for ensuring that KPUD’s water and sewer installations and associated project components meet the contractual requirements, specifications, and standards of KPUD along with other jurisdictional authorities. This position inspects all types of projects including but not limited to minor (small works) and capital projects, emergency work, development, and side sewer installations.

### **Supervisory Responsibilities:**

Must be able to take a leadership role and direct a team at times, as well the ability to take direction when not the team lead. This position does not directly supervise others.

### **Qualifications:**

- Two-year degree in related field and 3+ years of experience inspecting or working on public works construction projects; or an equivalent combination of education and experience that provides the knowledge and abilities required to perform the job.
- Self-motivated with a strong work ethic to carry out KPUD’s mission of “Strengthening Kitsap communities through responsive and sustainable utility services.”
- Ability to demonstrate a strong commitment to KPUD’s core values when working alone, within a team, and with customers.
- Must be at least 18 years of age and possess a valid Washington State driver’s license.
- Successful candidates must pass a background check and drug screening.

### **Responsibilities may include, but are not limited to:**

- Inspect contracted and in-house capital improvement projects, including but not limited to small works contracts to ensure standards and enforce regulations.
- Observe, test, and inspect contractor/developer work on water/sewer improvements and installations to ensure compliance with KPUD standards, contract specifications, and regulatory requirements (traffic control, erosion control, and restoration).
- Communicate, conduct, and coordinate construction activities and permitting requirements with project participants (other utilities, regulatory agencies, property owners, etc.).

- Assist in the review of contractor submittals for conformance with contract specifications and drawings. Recommend in-field changes to plans, change orders, alternative construction methods, and/or materials as conditions warrant; provides reports on such inspection activities.
- Recommend approval and acceptance of completed projects.
- Measure, calculate, and approve contractual quantities in compliance with measurement and payment specifications on capital projects.
- Perform other duties as assigned.

### **Knowledge, Skills, and Abilities:**

- Knowledge of standards, regulations, and specifications regarding the installation and inspection of water and sewer systems, including American Water Works Association (AWWA), construction techniques, engineering specifications, equipment use, and reporting requirements of related jurisdictional agencies including city, county, and state.
- Ability to understand, interpret, and explain construction contracts and engineering design plans.
- Experience with erosion control practices, basic soil types, trench, and roadway restoration.
- Requirements and procedures associated with granting acceptances and approvals.
- Experience with and knowledge of methods of measurement and payment.
- Surveying and locating techniques.
- Job site safety practices, regulations, and traffic control.
- Ability to use a computer to navigate a variety of standard and specialized software to create and maintain daily documentation and correspondence, consult GIS mapping, and perform electronic plan review, recording field changes, and time keeping.
- Work effectively under pressure with the ability to quickly adjust to changing priorities and demands.
- Excellent interpersonal and problem-solving skills, exercising independent judgment when needed.
- Outstanding oral and written communication skills.

### **Physical Requirements:**

This position will require the ability to operate a motor vehicle, sit or stand for extended periods of time, walk safely on uneven ground and around obstacles on project sites, climb ladders, and crouch to open valve and meter boxes. Ability to occasionally lift and/or move up to 25 pounds, at times above shoulder level.

Requires finger dexterity to do such things as operate a computer, use a pry bar, or swing a small sledgehammer. Specific vision requirements include close, peripheral, depth perception, and the ability to adjust focus and distinguish between shades of color.

### **Working Conditions:**

Work primarily takes place in the field on project sites with some work in the office. Weekend and evening work may be required at times with the ability to assist in emergency circumstances.

The noise level in the work environment is usually moderate but can be high at times. This position is frequently exposed to outdoor weather conditions.

Applicants are considered for all positions without regard to race, color, religion, gender, national origin, age, sexual orientation, or genetic information.

Position will remain open until filled. Please submit a completed cover letter, resume, and job application to: [jobs@kpud.org](mailto:jobs@kpud.org). Job applications are available at: [www.kpud.org/employment.php](http://www.kpud.org/employment.php).